



HISTORIC PRESERVATION COMMISSION MEETING

City Council Chambers, 33 East Broadway Avenue Meridian, Idaho
Thursday, May 26, 2022 at 4:30 AM

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Agenda

VIRTUAL MEETING INSTRUCTIONS

To join the meeting online: <https://us02web.zoom.us/j/85842115388>

Or join by phone: 1-669-900-6833

Webinar ID: 858 4211 5388

ROLL-CALL ATTENDANCE

- | | |
|---|--|
| <input type="checkbox"/> Blaine Johnston, President | <input type="checkbox"/> Pam Jagosh |
| <input type="checkbox"/> Tyler J. Ricks | <input type="checkbox"/> Destinie Hart |
| <input type="checkbox"/> John Dinger | <input type="checkbox"/> Jody Ault |
| <input type="checkbox"/> Jack Keller | |

ADOPTION OF AGENDA

APPROVAL OF MINUTES [ACTION ITEM]

- [1.](#) Approve Minutes From April 28, 2022 Meeting

APPROVAL OF MONTHLY FINANCIAL STATEMENTS [ACTION ITEM]

- [2.](#) Approve Monthly Financial Statement

NEW BUSINESS [ACTION ITEMS]

- 3. Presentation and Discussion of Future Project Sites:** Historic Preservation Commission's Virtual Tour Project ~ Mr. Brandon Hull, Owner, Hullfilm

OLD BUSINESS [ACTION ITEMS]

- 4. Update:** Meridian Speedway Nomination for National Register of Historic Places to be reviewed by the Historic Sites Review Board meeting in Pocatello on June 4, 2022

REPORTS [ACTION ITEM]

5. Recap: Preservation Month Walking Tours and History Presentation

FUTURE MEETING TOPICS / DISCUSSION: Results from Historic Sites Review Board for Meridian Speedway Nomination; Discuss and Identify Next Historic Registry Nomination

NEXT MEETING: JUNE 23, 2022

ADJOURNMENT



HISTORIC PRESERVATION COMMISSION MEETING

City Council Chambers, 33 East Broadway Avenue Meridian, Idaho

Thursday, April 28, 2022 at 4:30 PM

MINUTES

ROLL-CALL ATTENDANCE

- | | |
|--|--|
| <input checked="" type="checkbox"/> Blaine Johnston, President | <input checked="" type="checkbox"/> Pam Jagosh (arrived at 4:36pm) |
| <input checked="" type="checkbox"/> Tyler J. Ricks | <input checked="" type="checkbox"/> Destinie Hart |
| <input checked="" type="checkbox"/> John Dinger | <input checked="" type="checkbox"/> Jody Ault |
| <input type="checkbox"/> Jack Keller | |

City staff present were Arts and Culture Coordinator, Cassandra Schiffler, and City Attorney, Bill Nary.

ADOPTION OF AGENDA

B. Johnston amended agenda to include Item 6 – Approve Expenditures for A-frame signs.

J. Ault made motion to adopt amended agenda, seconded by T. Ricks

All ayes

APPROVAL OF MINUTES [ACTION ITEM]

- Approve:** Historic Preservation Commission Meeting Minutes from March 31, 2022

T. Ricks made motion to approve minutes, seconded by J. Dinger

All ayes

APPROVAL OF MONTHLY FINANCIAL STATEMENTS [ACTION ITEM]

- Approve:** Monthly Financial Statement: March 2022

B. Johnston asked C. Schiffler to confirm if any new items needed review on the Financial Statement.

C. Schiffler confirmed there are no new items to review.

T. Ricks made motion to approve the monthly financial statements, seconded by J. Dinger

All ayes

OLD BUSINESS [ACTION ITEMS]

3. **Discuss: Planning for May 2022 Preservation Month:** Walking Tours Scheduling and Coordination with Pine Street School Volunteers Saturday May 14 at 10AM as part of "Unplug and Be Outside" events, Presentation by Eriks Garsvo on "A Brief History of Southwest Idaho Railroads" Wednesday, May 18 at 6PM, A-Frame Signs Outside Businesses

B. Johnston confirmed he will lead a tour on May 14 and D. Hart also confirmed she is available to assist with the tour once trained. B. Johnston inquired of the location of the Commission's table banner.

C. Schiffler confirmed she will look for the banner and this could be used to direct people to the starting place on May 14 since the Meridian Main Street Market will also be going on in City Hall Plaza on May 14.

C. Schiffler confirmed Meeting Room A is reserved for E. Garsvo's presentation on May 18.

B. Johnston stated a picture of E. Garsvo's school bus and the walking tour app video will be used as upcoming social media posts to advertise upcoming events and requested the Commissioners to like and share all Commission social media posts.

REPORTS [ACTION ITEM]

4. **Update: History Walking Tour App:** STQRY App Renewal for 2022; Updating, Editing, and Adding Content

C. Schiffler confirmed the STQRY App was renewed though the expenditure may not be reflected on the recent financial statement. C. Schiffler found out that she has access to the backend of the site and is responsible for editing and updating the app content.

Commission Feedback:

B. Johnston asked the Commission to think of any other items to add to the app beside the canal and confirmed he will reach out to the Meridian Chamber of Commerce to see about updating the businesses that are listed in the app.

J. Dinger recommended adding original photos of historical places identified in the app. *Yes, this can be done and T. Ricks will share the Google Drive folder with C. Schiffler.*

5. **Update:** Support Letter for Meridian Speedway Nomination to the National Registry of Historic Places

C. Schiffler confirmed the State Historic Preservation Office (SHPO) had additional questions for TAG Historical Research (TAG) based on the submitted application

so TAG is working on providing these answers before the nomination moves to the Historical Review Board for review in June.

A nomination support letter requested by SHPO was drafted and signed by B. Johnston, and once the Mayor signs C. Schiffler will mail this to SHPO.

Commission Feedback:

B. Johnston asked when SHPO would let us know their decision. *TAG will attend the Historical Review Board's meeting so will report back in June after the meeting.*

6. Approve Expenditures for A-frame signs (AGENDA AMENDED TO ADD)

B. Johnston showed the Commission an example of the A-frame signs that are used as part of a walking tour and asked for a motion to approve an expenditure of \$225 to purchase three additional A-frame signs.

J. Dinger made motion to approve the expenditure of \$225 to purchase three additional A-frame signs, seconded by T. Ricks and J. Ault

All ayes

FUTURE MEETING TOPICS / DISCUSSION: Identify Significant Meridian Sites to Nominate for the National Register of Historic Places

B. Johnston stated the Commission needs to consider additional historic places in Meridian to nominate such as the Mill and the Masonic Lodge and that a list of Meridian's historic places can be found on the National Park Service's website. B. Johnston stated this can be a consideration during the upcoming walking tours.

B. Johnston stated Brandon Hull of Hull Films requested to do a presentation for the Commission at an upcoming meeting so Commission should think of photos of historic places that are needed for use on the Commission's website and in the walking tour app.

B. Johnston stated the Idaho Heritage Conference is coming up this Fall so he will get details for the Commission and inquired about the City's current travel policy as he believes the conference is in Pocatello.

B. Nary stated there are no travel restrictions at this time.

NEXT MEETING: MAY 26, 2022

ADJOURNMENT

J. Dinger made motion to adjourn, seconded by J. Ault

All ayes



MEMO TO HISTORIC PRESERVATION COMMISSION

Topic: Historic Preservation Commission Budget

The Finance department will no longer produce monthly budget report ledgers for the Historic Preservation Commission. The budget for the Meridian Arts Commission has now been set up in OpenGov.com, where it is publicly accessible at any time, along with the entire City of Meridian budget. OpenGov.com is an online budget reporting website which is used by the City of Meridian to foster transparency, performance-based budgeting, collaborative procurement, and digital resident experience and engagement.

The goal is to have the budget data and information at the user's fingertips (ie: commissioners) to see their financial information at any given time. The data is updated nightly from MIP (the financial software the City uses).

The Historic Preservation Commission budget can be found at:

https://meridianid.opengov.com/transparency/#/12604/accountType=expenses&embed=n&breakdown=3a47e743-1b70-4bca-bb63-cd0945429d52¤tYearAmount=cumulative¤tYearPeriod=years&graph=bar&legendSort=desc&proration=true&saved_view=null&selection=F2C4694865FAD1DE854FA516F5513DAB&projections=null&projectionType=null&highlighting=null&highlightingVariance=null&year=2022&selectedDataSetIndex=null&fiscal_start=2022&fiscal_end=latest

If any Commissioner or any member of the public has a question, concern, or would like to request more information about the Historic Preservation Commission's budget, please contact Cassandra Schiffler, Arts and Culture Coordinator at cschiffler@meridiancity.org.

Below is a report generated from OpenGov's Historic Preservation Commission's budget on May 17, 2022:

Meridian City
Budget to Actual - Yearly - Project
Download generated on 05/17/2022

Expenses Filter	Historic Preservation	
	2021-22 Budget	2021-22 Actual
(11159) Consulting/Photography - MHPC	10,230	0
(11159.A) Pre National Register of Historic Places - MS	0	3,454
(11155) Printing & Promotional - MHPC	1,200	0
(11152) Training - MHPC	1,000	105
(11157) Historic Walking Tour App Maintenance - MHPC	1,000	0
(11156) Continuing Education Program - MHPC	700	0
(11154) Memberships - MHPC	420	250
(11160) Historical Society Budget - MHPC	300	0
(11158) Student Initiative - MHPC	150	0
Total	15,000	3,809